



# FEDERAL COVID-19 VACCINE MANDATE

## WE NEED YOUR VACCINATION STATUS!

Starting January 10th, employers with more than 100 employees must have a vaccination policy, know the vaccination status of every employee and require masks for any employee who's not fully vaccinated. **To comply with the federal vaccine mandate, we're asking you to upload proof of your vaccination to our new online tracking system by January 10th.**

It'll only take a few minutes! Here's how:

**Step 1:**

- Select English or Spanish

**Step 2:**

- Log in with your Employee ID:

**Step 3:**

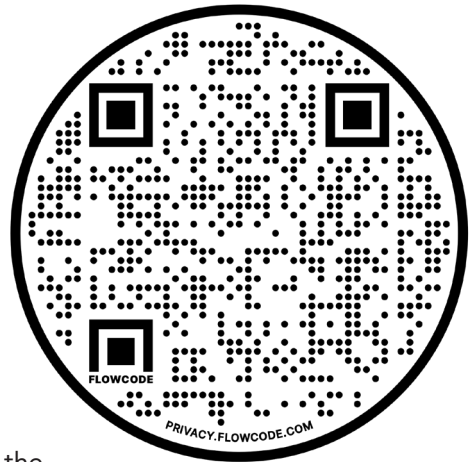
- Select "Upload Vaccination Card"

**Step 4:**

- Select the brand and date of your first COVID-19 vaccine dose, then select the brand and date of your second dose (Johnson & Johnson will only have one dose to enter)

**Step 5:**

- Tap the upload option to choose a photo from your phone or computer, then select "update"



### WHAT IF I'M NOT FULLY VACCINATED OR DON'T WANT TO SHARE MY VACCINATION STATUS?

- › You will be considered unvaccinated and will be required to wear a mask while working.

### NEED A VACCINATION?

- › COVID-19 vaccines are free and easy to find! Just walk into your nearest participating pharmacy or make an appointment online.
- › No time to get vaccinated? Talk to your Manager about getting vaccinated during your shift.